

**KEYSTONE OAKS SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING
7:00 P.M. - DECEMBER 6, 2022
BOARD ROOM**

MINUTES

Call to Order	CALL TO ORDER																				
Temporary Chair	Mr. Brungo, Solicitor and servings as Temporary Chair, called the Reorganization meeting to order at 7:01 p.m.																				
Pledge	The meeting opened with the pledge to the flag.																				
Attendance	<p>Those present included: Mrs. Donahue, Ms. Evans, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mr. Hill, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor and Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement.</p> <p>Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary was absent.</p>																				
Nomination for President	<p>Mr. Brungo accepted the following nomination for Board President:</p> <p>Ms. Lindsey nominated Mrs. Lydon.</p>																				
Nominations Closed	Mrs. Shaw moved to close the nomination for President, seconded by Mrs. Lydon.																				
Roll Call Vote	A Roll Call Vote was called:																				
Unanimous Vote for President	<table><tr><td><u>AYES</u></td><td><u>NAYS</u></td></tr><tr><td>Mr. LaPorte</td><td></td></tr><tr><td>Ms. Snyder</td><td></td></tr><tr><td>Mrs. Lydon</td><td></td></tr><tr><td>Mr. Hill</td><td></td></tr><tr><td>Mrs. Shaw</td><td></td></tr><tr><td>Mr. Raso</td><td></td></tr><tr><td>Ms. Evans</td><td></td></tr><tr><td>Ms. Lindsey</td><td></td></tr><tr><td>Mrs. Donahue</td><td></td></tr></table>	<u>AYES</u>	<u>NAYS</u>	Mr. LaPorte		Ms. Snyder		Mrs. Lydon		Mr. Hill		Mrs. Shaw		Mr. Raso		Ms. Evans		Ms. Lindsey		Mrs. Donahue	
<u>AYES</u>	<u>NAYS</u>																				
Mr. LaPorte																					
Ms. Snyder																					
Mrs. Lydon																					
Mr. Hill																					
Mrs. Shaw																					
Mr. Raso																					
Ms. Evans																					
Ms. Lindsey																					
Mrs. Donahue																					
Unanimous Vote for President	<p>Mrs. Lydon was elected President by a 9-0 vote.</p> <p>Mr. Brungo turned the gavel over to Mrs. Lydon</p>																				

**Nominations for
Vice President**

Mrs. Lydon opened the nominations for Vice President.

Ms. Lindsey nominated Mr. Raso

Mr. Raso nominated Mrs. Donahue

Nominations Closed

Mrs. Shaw moved to close nominations for Vice President, seconded by Ms. Evans.

Roll Call Vote

A Roll Call Vote was called for Mr. Raso as Vice President:

AYES

NAYS

Mr. Raso Ms. Snyder

Ms. Lindsey

Mrs. Donahue

Mrs. Shaw

Mr. LaPorte

Ms. Evans

Mr. Hill

Mrs. Lydon

Mr. Raso was elected Vice President by a 8-1 vote.

Adjournment

ADJOURNMENT

On the motion of Ms. Lindsey, seconded by Ms. Evans, the meeting was adjourned at 7:06 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE SESSION TUESDAY, DECEMBER 6, 2022 7:00 PM

MINUTES

Call to Order	President Theresa Lydon called the meeting to order at 7:08 p.m.
Attendance	<p>Those present included: Mrs. Donahue, Ms. Evans, Mr. Hill, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement.</p> <p>Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were absent.</p>
Public Comment	Public Comment – None
Board President's President	BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon
Board Minutes	<p>BOARD MINUTES</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the Work Session Minutes of November 8, 2022 and the Business/Legislative Minutes of November 15, 2022.</p> <p><i>Motion carried 9-0</i></p>
Student Agreement	<p>STUDENT AGREEMENT</p> <p>On the motion of Ms. Evans, seconded by Ms. Snyder, the Board approved the Agreement between Student 104080 and the Keystone Oaks School District.</p> <p><i>Motion carried 9-0</i></p>
For Information Only	<p><u>FOR INFORMATION ONLY</u></p> <ul style="list-style-type: none">○ Parkway West Career and Technology Center Report <i>Mrs. Annie Shaw</i>○ SHASDA Report <i>Mr. Santo Raso</i>○ PSBA/Legislative Report <i>Mrs. Theresa Lydon</i>○ News from the Boroughs

Executive Session

EXECUTIVE SESSION – There was no Executive Session held prior to this evenings Business/Legislative Meeting.

Superintendent’s Report

SUPERINTENDENT REPORT – Dr. William P. Stropkaj

Policy 108

FIRST READING POLICY 108: ADOPTION OF TEXTBOOKS AND SUPPLEMENTAL RESOURCE MATERIALS

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the FIRST READING of Policy 108: *Adoption of Textbooks and Supplemental Resource Materials*.

Motion carried 9-0

Policy 111

FIRST READING POLICY 111: LESSON PLANS

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the FIRST READING of Policy 111: *Lesson Plans*.

Motion carried 9-0

Policy 137

FIRST READING POLICY 137: HOME EDUCATION

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the FIRST READING of Policy 137: *Home Education*.

Motion carried 9-0

Policy 214

FIRST READING POLICY 214: CLASS RANK/GRADUATION HONORS

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the FIRST READING of Policy 214: *Class Rank/Graduation Honors*.

Motion carried 9-0

Policy 237

FIRST READING POLICY 237: ELECTRONIC DEVICES

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the FIRST READING of Policy 237: *Electronic Devices*.

Motion carried 9-0

Policy 918

FIRST READING POLICY 918: BOOSTER/PARENT ORGANIZATIONS

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the FIRST READING of Policy 918: *Booster/Parent Organizations*.

Motion carried 9-0

PD

PROFESSIONAL DEVELOPMENT

On the motion of Mrs. Shaw, seconded by Ms. Evans, the Board approved the following Professional Development Request:

Dr. William P. Stropkaj	AASA Learning 2025 National Summit	\$17,101.00
Mr. Joseph A. Kubiak	Washington, DC	(total of all 7)
Mrs. Lauren Baughman	June 26 – 28, 2023	
Mrs. Suzanne Lochie		
Mr. Michael Linnert		
Mr. Dave Thomas		
Mr. Brian Werner		

For Information Only

The Grable Foundation will be contributing \$6,000.00 toward the total cost of the AASA Learning 2025 National Summit.

Motion carried 9-0

- Dr. Stropkaj informed the Board that the Grable Foundation has awarded him and Mr. Kubiak scholarships to attend the AASA Conference in San Diego. The scholarship covers the cost of the registration.

Pupil Personnel
Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

TransPerfect MOU

TRANSPERFECT AI PORTAL TRANSLATION SERVICES – MEMORANDUM OF UNDERSTANDING

On the motion of Ms. Evans, seconded by Mrs. Shaw, the Board approved the Memorandum of Understanding between the Allegheny Intermediate Unit and the Keystone Oaks School District to provide access to written translation through an AI portal to support non-English speaking parents and families effective on or around January 10, 2023.

For Information Only

There is a one-time, annual fee of \$500.00 for use of the portal. This portal will allow the District to have ready access to translated documents and allows the District to stay in compliance with translation requirements for our non-English speaking families.

Motion carried 9-0

Personnel Report

PERSONNEL REPORT – Mrs. Theresa Lydon & Mrs. Annie Shaw

Resignations

RESIGNATIONS

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board accepted the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
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Ricardo Fresquez Paraprofessional

December 2, 2022

Erin Rebish School Nurse – Districtwide

December 31, 2022

Motion carried 9-0

APPOINTMENTS

1. Paraprofessional – Personal Care Assistant

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, in compliance with the **Keystone Oaks Educational Support Professionals Association/PSEA/NEA 2022-2025**, the Board approved the employment of the following individual:

Katrina Bassett

Paraprofessional – Personal Care Assistant – Myrtle

Effective – December 5, 2022

Salary - \$16.50/per hour

Motion carried 9-0

2. Substitute

On the motion of Mrs. Shaw, seconded by Ms. Evans, the Board approved the employment of the following individual:

Ria Price

Teacher – Special Education (Dormont)

Effective – December 5, 2022

Salary - \$130.00/per day

Motion carried 9-0

3. Approval of Activity Stipends

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, in compliance with the **Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026**, the Board approved the following individuals for the 2022/2023 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Baseball (Boys, Varsity)	Head Coach	Nick Riggle	\$5,000.00
Basketball (MS, Girls)	Head Coach	Mike Orosz	\$2,500.00

Motion carried 9-0

TENURE

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board recognized the following individual as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on December 11, 2022 with a Professional Contract:

Jennifer Sadowski ESL Teacher – Districtwide

Motion carried 9-0

FMLA

FAMILY AND MEDICAL LEAVE

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board approved the following individuals for Family and Medical Leave:

Employee #2422 – December 1, 2022 – March 6, 2022

Employee #4631 – November 14, 2022 – February 14, 2023

Motion carried 9-0

Unpaid Leave

EXTENDED UNPAID PERSONAL LEAVE

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the following individual for an Extended Unpaid Personal Leave:

Employee #176 – beginning December 6, 2022

Motion carried 9-0

Finance Report

FINANCE REPORT – Mrs. Theresa Lydon

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH NOVEMBER 30, 2022

On the motion of Mr. Hill, seconded by Mrs. Lydon, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of November 30, 2022 (Check No. 68276-68442)	\$1,464,134.80
B. Food Service Fund as of November 30, 2022 (Check No. 9690-9700)	\$60,510.12
C. Athletics as of November 30, 2022 (Check No. 3401-3406)	\$11,580.25
D. Capital Reserve as of November 30, 2022 (None)	\$0.00
TOTAL	\$1,536,225.17

Motion carried 9-0

FOR INFORMATION ONLY**I. EXPENDITURE/REVENUE 2022 – 2023 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2022-2023 BUDGET TOTAL	2022-2023 5 MONTH NOVEMBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 32,605,235	\$ 29,699,091	\$ (2,906,144)
7000	State Revenue Sources	\$ 12,384,162	\$ 4,846,086	\$ (7,538,076)
8000	Federal Revenue Sources	\$ 3,179,907	\$ 356,199	\$ (2,823,708)
Total Revenue		\$ 48,169,304	\$ 34,901,376	\$ (13,267,928)
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 18,900,284	\$ 5,087,594	\$ 13,812,690
200	Benefits	\$ 12,181,398	\$ 3,639,266	\$ 8,542,132
300	Professional/Technical Services	\$ 2,074,087	\$ 522,332	\$ 1,551,755
400	Property Services	\$ 1,303,987	\$ 512,577	\$ 791,410
500	Other Services	\$ 5,494,138	\$ 1,927,155	\$ 3,566,983
600	Supplies/Books	\$ 1,664,642	\$ 821,540	\$ 843,102
700	Equipment/Property	\$ 463,355	\$ 511,464	\$ (48,109)
800	Other Objects	\$ 225,450	\$ 95,070	\$ 130,380
900	Other Financial Uses	\$ 6,155,158	\$ 2,502,677	\$ 3,652,481
Total Expenditures		\$ 48,462,499	\$ 15,619,676	\$ 32,842,823
Revenues exceeding Expenditures		\$ (293,195)	\$ 19,281,700	\$ 19,574,895
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF NOVEMBER 30, 2022

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 11/01/2022	\$ 143,558.39	\$ 12,204.46
Deposits	\$ 11,391.45	\$ 10,988.65
Subtotal	\$ 154,949.84	\$ 23,193.11
Expenditures	\$ -	\$ 13,204.56
Cash Balance - 11/30/2022	\$ 154,949.84	\$ 9,988.55

III. BANK BALANCES**BANK BALANCES PER STATEMENT AS OF NOVEMBER 30, 2022**

	BALANCE
GENERAL FUND	
FNB BANK	\$ 3,166,517
PAYROLL (pass-thru account)	\$ 5,529
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 9,989
PLGIT	\$ 8,558,229
FNB MONEY MARKET	\$ 15,185,311
PSDLAF	\$ 164,008
INVEST PROGRAM	\$ 183,407
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,010,020
COMPENSATED ABSENCES	\$ 435,627
	\$ 29,718,637
CAFETERIA FUND	
FNB BANK	\$ 991,746
PLGIT	\$ 451,344
	\$ 1,443,090
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 41,794
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 810
	\$ 42,605
GRAND TOTAL	\$ 31,204,332

Activities & Athletics
Report

ACTIVITIES AND ATHLETICS REPORT – Mr. Thomas LaPorte

Code of Conduct

SPECTATOR CODE OF CONDUCT

On the motion of Ms. Evans, seconded by Ms. Lindsey, the Board approved the Spectator Code of Conduct to be enforced at all school sponsored events.

- A discussion was had regarding the Spectator Code of Conduct.

Motion carried 9-0

Fall Bids

ADVERTISE FOR ATHLETIC BIDS

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, the Board approved the advertisement of athletic bids for the fall of the 2023/2024 school year.

Motion carried 9-0

Adjournment

ADJOURNMENT

On the motion of Mrs. Donanhue, seconded by Mrs. Shaw, the meeting was adjourned at 7:29 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 108

Section PROGRAMS

Title ADOPTION OF TEXTBOOKS
AND SUPPLEMENTAL
RESOURCE MATERIALS

Adopted AUGUST 21, 1989

Last Revised MARCH 15, 2016;
FEBRUARY 16, 1998

POLICY NO. 108 ADOPTION OF TEXTBOOKS AND SUPPLEMENTAL RESOURCE MATERIALS		
Section 1	<p><u>Authority</u></p> <p>It is the responsibility of the Board to adopt all textbooks and supplemental resource materials used as part of the educational program of the is District. The Board shall, by an affirmative vote of a majority of the full Board, adopt all textbooks and supplementary resource materials used for instruction in the district's educational program. The District shall establish a planned cycle of textbook and supplemental resource material review and replacement.</p>	SC 508, 801, 803 Pol. 006
Section 2	<p><u>Definition</u></p> <p>Textbooks shall be defined as the books, in print or digital format, used as the basic source of information in the planned instruction.</p> <p>Supplemental resource materials shall include nonfiction and fiction books, magazines, reference books, supplementary titles, multimedia and digital materials, software and instructional material.</p>	

<p>Section 3</p>	<p style="text-align: center;">POLICY NO. 108 ADOPTION OF TEXTBOOKS AND SUPPLEMENTAL RESOURCE MATERIALS</p> <p><u>Delegation of Responsibility</u></p> <p>The Superintendent, after consultation with administrative and professional staff, shall be responsible for the selection and recommendation of textbooks and supplemental resource materials for Board consideration. No adoption or change of a textbook or supplemental resource material shall be made without upon the recommendation of the Superintendent's recommendation, except by. Otherwise a two-thirds vote of the Board is necessary without the recommendation of the Superintendent.</p> <p>The Superintendent or designee the Director of Curriculum, Instruction, Assessment and Staff Development shall establish administrative regulations for reviewing, evaluating and selecting textbooks and supplemental resource materials.</p> <p>Teachers and curriculum leaders who will use the text will be included throughout the review and selection process to:</p> <ol style="list-style-type: none"> 1. Provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities and maturity levels of the students served. 2. Provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values and ethical standards. 3. Provide a background of information which will enable students to make intelligent judgments. 4. Provide materials on opposing sides of controversial issues so that young citizens may develop the practice of critical analysis of all media. 5. Provide materials representative of the many religious, ethnic and cultural groups and their contribution to society. 6. Provide materials based on a selection process which avoids personal bias and social prejudices. 	<p>SC 508, 803 Pol. 006</p>
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	<p style="text-align: center;">POLICY NO. 108 ADOPTION OF TEXTBOOKS AND SUPPLEMENTAL RESOURCE MATERIALS</p> <p>A list of all approved textbooks and supplemental resource materials used in district schools shall be maintained by the Superintendent or designeethe Director of Curriculum, Instruction, Assessment and Staff Development and shall be available to Board members, district staff, students, persons in parental relationarents/guardians and community members.</p> <p>Previously Revised: March 15, 2016; February 16, 1998</p> <p><u>References:</u></p> <p>School Code – 24 P.S. Sec. 508, 801, 803,807.1</p> <p>Board Policy – 006, 105.1,610</p>	Pol. 105.1
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KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 111

Section PROGRAMS

Title LESSON PLANS

Adopted AUGUST 21, 1989

Last Revised NOVEMBER 17, 2020

	POLICY NO. 111 LESSON PLANS	
Section 1	<u>Authority</u> To ensure consistency and continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans.	SC 510
Section 2	<u>Delegation of Responsibility</u> To facilitate more effective instruction, lesson plans must be prepared at least one (1) week in advance of units of instruction. Lesson plans shall be inspected and must conform to the guidelines established by the District's Administrative Team, while being meaningful to the instructor for preparation. Teachers shall make thorough preparation for all daily lessons and shall prepare plans reflecting such preparation. Lesson plans shall be completed and submitted in the designated online platform(s) available for review by administrators. Teachers are to provide adequate directions for substitutes, the purpose of which shall be to continue the instructional program or provide a meaningful educational alternative that relates to the subject area. Lesson plans must be available for immediate access by assigned substitute teachers.	

	<p>POLICY NO. 111 LESSON PLANS</p>	
Section 3	<p><u>Guidelines</u></p> <p>Lesson design will emphasize the development of critical skills and essential knowledge as defined in the planned course guide. There will also be specific reference to the use of technology and writing activities. The format for lesson plans shall be decided by the Administrative Team.</p> <p>Guidelines for implementation of this policy shall include:</p> <ol style="list-style-type: none"> 1. Lesson plans be prepared using the District's online platform. 2. The format for lesson plans shall be decided by the Administrative Team. 3. Lesson plans for individualized programs shall reflect a general overview and purpose of the instructional program; individual student plans or records may serve as an integral part of the lesson plan. <p>Previously Revised: November 17, 2020; March 21, 2017; February 16, 1998</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>	

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 137

Section PUPILS

Title HOME EDUCATION

Adopted AUGUST 21, 1989

Last Revised JUNE 30, 2020

POLICY NO. 137 HOME EDUCATION		
Section 1	<p><u>Authority</u></p> <p>Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.</p>	SC 1327, 1327.1 22 PA Code 11.31a
Section 2	<p><u>Definitions</u></p> <p>Appropriate Education – a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.</p> <p>Hearing examiner – shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.</p> <p>Home education program – a program conducted in compliance with the law by the person in parental relation. A home education program shall not be considered a nonpublic school under the provisions of law.</p> <p>Supervisor – the person in parental relation who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.</p>	SC 1327.1

	<p align="center">POLICY NO. 137 HOME EDUCATION</p>	
Section 3	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop and distribute administrative regulations for registering and monitoring home education programs.</p>	
Section 4	<p><u>Guidelines</u></p> <p><u>Notarized Affidavit</u></p> <p>Prior to the commencement of the home education program, and annually thereafter on August 1, the person in parental relation must file a notarized affidavit with the Superintendent setting forth the information required by law.</p> <p>SC 1327.1</p> <p><u>Unsworn Declaration</u></p> <p>In the event that the person in parental relations does not file a notarized affidavit, an unsworn declaration may be signed by the person in parental relations; however, unsworn declarations do not need to be notarized but instead, are governed under perjury statutes.</p> <p><u>Instructional Program</u></p> <p>The instructional program for home education students shall include such courses as required by law.</p> <p>SC 1327.1</p> <p><u>Loan of Instructional Materials</u></p> <p>At the request of the supervisor, the District shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials corresponding to the student's grade level.</p> <p>SC 1327.1</p> <p><u>Student Portfolio and Evaluations</u></p> <p>For each student participating in the home education program, the supervisor shall:</p> <p>SC 1327.1</p> <ol style="list-style-type: none"> 1. Maintain a portfolio of records and materials. 2. Provide an annual written evaluation of the student's 	

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	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p>education progress.</p> <p><u>Graduation Requirements</u></p> <p>Graduation requirements for the home education program shall be consistent with the current class graduation requirements for any Keystone Oaks student. Graduation requirements are set forth in policy 217 Graduation Requirements.</p> <p>The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.</p> <p><u>Diplomas</u></p> <p>Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.</p> <p><u>Students With Disabilities</u></p> <p>A home education program meets the compulsory attendance requirements for students with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.</p> <p>The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.</p> <p>When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in district schools or in a private school licensed to provide such programs and services.</p> <p><u>Appropriate Education/Compliance Determination</u></p>	<p>SC 1327.1 Pol. 217</p> <p>SC 1327.1 Pol. 217</p> <p>SC 1327</p> <p>SC 1327</p> <p>SC 1327</p>
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	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p>	
	<p>A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that theys/he has have ten (10) days to submit the certification.</p>	SC 1327.1
	<p>If the Superintendent has a reasonable belief at any time that appropriate education may not be occurring in the home education program, theys/he may submit a letter to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is occurring be submitted to the District by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.</p>	SC 1327.1
	<p>As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.</p>	SC 1327.1
	<p><u>Hearings</u></p> <p>If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.</p>	SC 1327.1
	<p>If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a district school, a nonpublic school or a licensed private academic school.</p>	SC 1327.1
	<p><u>Appeal</u></p> <p>The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.</p>	SC 1327.1
	<p><u>Transfers</u></p> <p>If a home education program is relocating to another</p>	SC 1327.1

	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p>Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to the relocation.</p> <p>The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.</p> <p>The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.</p> <p>If the home education program is out of compliance, the Superintendent shall inform the home education supervisor and the Superintendent of the new district of residence of this status and the reason for the denial of the letter of transfer.</p> <p>If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for the denial of the letter of transfer.</p> <p>If the Superintendent, is informed of pending proceedings related to a home education program relocating to the District, theyshe shall continue the home education program until the appeal process is finalized</p> <p><u>Cooperation With Home Educators</u></p> <p>In the District's view, friendly compliance with the home education law is in the best interest of the studentchildren. Therefore, Keystone Oaks School District will allow, upon request of the home education supervisor, students to take:</p> <ol style="list-style-type: none"> Nationally normed tests, health screening tests, any course offered by the Districthealth, art, music, and physical education, and 	<p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p>
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	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p>d. extracurricular activity participation.</p> <p>Previously Revised: June 30, 2020; February 8, 2006; February 16, 1998</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 1327, 1327.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 11.33</p> <p>Board Policy – Pol. 137.1, 217</p>	Pol. 137.1
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KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 214

Section PUPILS

Title CLASS RANK /
GRADUATION HONORS

Adopted AUGUST 21, 1989

Last Revised APRIL 21, 2020

POLICY NO. 214 CLASS RANK/GRADUATION HONORS		
Section 1	<p><u>Purpose</u></p> <p>The Board acknowledges the usefulness for a system of computing quality point averages for secondary school students to inform students, parents/guardians and others of their relative academic placement.</p>	
Section 2	<p><u>Authority</u></p> <p><i>For the Senior Classes of 2020 and beyond:</i></p> <p>Class rank will be calculated for internal purposes only and will not be placed on student transcripts. Class rank will be made available only for scholarship applications or other entities/institutions that stipulate that class rank is required and will not be accepted without this information. Class rank will be determined using the weighted GPA and by limiting the calculations of grade point averages to two decimal places.</p>	
Section 3	<p><u>Guidelines</u></p> <p>Quality points shall be awarded for each course according to Board Policy 127 – Assessment System based on the student’s final grade, the academic level, and the number of credits of the course.</p>	

	<p style="text-align: center;">POLICY NO. 214 CLASS RANK/GRADUATION HONORS</p> <p>For the Senior Classes of 2020, 2021 and 2022:</p> <p>Students shall be ranked for Commencement proceedings in order from highest to lowest according to quality point averages.</p> <p>Any two (2) or more students whose computed quality point averages are identical shall be given the same rank. The rank of a student who immediately follows a tied position will be determined by the number of students preceding him or her and not by the rank of the person preceding him or her. For instance, if three students are tied for number one, the next student is ranked number 4.</p> <p>For the Senior Class of 2023 and beyond:</p> <p>Students shall be categorized according to the following:</p> <p>Honors 3.50-3.74 High Honors 3.75+ Distinguished Graduate 4.01+ other criteria</p> <p><u>Distinguished Graduate</u></p> <p>Additional criteria to be a Distinguished Graduate include: One-hundred (100) or more hours of community service, according to District guidelines; and a leadership position within the school or community; and less than four unexcused tardies and three unexcused absences.</p> <p>Distinguished Graduate(s) will be selected through a Committee to speak at Commencement, along with the class president.</p>	
Section 4	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop procedures for the computation of quality point averages to implement this policy and procedures for selection of a Distinguished Graduate(s) to speak at Commencement.</p>	22 PA Code 4.24

	<p style="text-align: center;">POLICY NO. 214 CLASS RANK/GRADUATION HONORS</p> <p>References:</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.24</p> <p>Board Policy – 127</p> <p>Revision History: April 21, 2020; August 20, 2019; March 26, 2015; June 28, 1999</p>	
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Policy Guide

Policy No. 237Section PUPILSTitle ELECTRONIC DEVICESAdopted MARCH 15, 2016Last Revised SEPTEMBER 20, 2022

	POLICY NO. 237 ELECTRONIC DEVICES	
Section 1	<p><u>Purpose</u></p> <p>The Keystone Oaks School District supports and encourages the use of technology to aid in education and operational processes of the District. The Board recognizes the vast and unique resources that Internet access offers both students and staff. The Board acknowledges the enhancement that technology may provide to the learning process and further recognizes the virtually unlimited information available through the internet.</p> <p>The Board also recognizes the potential for misuse of the various technology resources available to students, faculty and staff. Nevertheless, it is the belief of the Board that the value of technology used and provided by students in the educational process outweighs the potential risk of misuse. The Board is, however, committed to a policy which seeks to discourage, minimize and avoid any misuse of both District owned and student owned electronic devices.</p> <p>The Board adopts this policy in order to support an educational environment that is orderly, safe and secure for district students and employees.</p> <p>Electronic devices shall include all devices that can take photographs; record, play, or edit audio or video data; store, transmit or receive calls, messages, text, data or images; operate online applications; or provide a wireless, unfiltered connection to the Internet.</p>	

**POLICY NO. 237
ELECTRONIC DEVICES**

Section 2

Authority

In the event that a student is unsure whether the restrictions set forth in the Code of Conduct apply to a particular device, it is the student's responsibility to verify with the building administrator, who shall have the sole discretion to determine whether the device is subject to the Code of Conduct. The District is not liable for the loss, damage or misuse of an electronic device brought to school by a student as the student has the option, but is not required by the District, to bring such a device to school.

The District holds high expectations for student behavior, academic integrity and responsible use of existing and emerging technologies. Students who possess and/or use such devices at school or school-sponsored events must demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community.

The District reserves the right to restrict student use of District-owned and student-owned electronic devices on school property or at school-sponsored events. Except to the extent expressly authorized by this policy, the Board prohibits the use of cell phones by students during the school day in district buildings; on district property; and during the time students are under the supervision of the District.

The District reserves the right to take appropriate action, which may, depending on the circumstances, include monitoring, inspecting, copying, or reviewing a district or student owned device or file(s) contained on a district or student-owned device when administration has a reasonable suspicion that a violation of District policy or applicable law has occurred, and the student and the student's person in parental relation agrees that the District shall have such rights and there is no expectation of privacy that would restrict the District's exercise of such rights.

SC 510

Section 3

Delegation of Responsibility

The Superintendent or designee shall annually notify students, person(s) in parental relation and staff about this policy by publishing a notice about this policy in student handbooks and by other efficient methods, including posting the policy on the

<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 237 ELECTRONIC DEVICES</p> <p>District’s website. Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with prior approval of the building principal or designee.</p> <p>All District students and person(s) in parental relation shall review this policy and associated technology procedures before students use any school and/or personally owned devices. The student and a person in parental relation shall sign a form indicating their receipt and understanding of the student responsibilities set forth in this policy.</p> <p><u>Guidelines</u></p> <ol style="list-style-type: none"> 1. Violations of this policy by a student shall result in disciplinary action, including but not limited to confiscation of the device, banning of the student from using the personal electronic device in school or criminal prosecution if applicable. <p style="padding-left: 40px;">The confiscated item shall not be returned until a conference has been held with a person in parental relation and a building administrator.</p> <ol style="list-style-type: none"> 2. The administrators retain full oversight in their buildings regarding appropriate, necessary, and/or permissible use of electronic devices 3. Cell phones are to be turned off and out of sight during school hours. 4. All related School Board policies shall continue to apply in full force. 5. Access is a privilege, not a right. Students have the option, but are not required by the District, to bring their electronic device to school. If a student exercises the option to bring their electronic device to school, the student and the student’s person(s) in parental relation understand that there is a limited expectation of privacy with regard to the student owned device and its content while on school premises. When in school, students using their own devices must be logged-in using their assigned district Google credentials. 	<p>Pol. 218, 226, 233</p>
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**POLICY NO. 237
ELECTRONIC DEVICES**

6. Appropriate use of electronic devices including headphones, both wired and wireless, other than cell phones, shall include any use of such devices for educational purposes, such as educational research, which is specifically authorized by a classroom teacher with approval from the building administration. Educational purposes include classroom activities, career development, and communication with experts, homework, and limited high quality self-discovery activities. Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with school administrators and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in their use.
7. Reasonable use of electronic devices is permitted on district buses and other district transportation vehicles, provided that the use of said device does not disrupt or distract other students, passengers or the operator of the vehicle and does not pose a risk to the safe and orderly operation of the vehicle.
8. Any use of electronic devices that leads to the disruption of the instructional/educational processes and/or violates the rights of others is a violation of the Code of Conduct. Use of an electronic device to access, store or transmit inappropriate content or engage in any form of bullying or harassment is grounds for immediate confiscation by District staff, building principal and/or building security.
9. The use of ANY electronic devices in restrooms, locker rooms, health suites or changing areas is strictly prohibited.
10. The use of an electronic device to take, store, disseminate, transfer, view or share any obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or other means, including but not limited to texting and emailing, is strictly prohibited. Because such violations may constitute a crime under state and/or federal law, the

Pol. 103, 218, 256

18 PA. C.S.A. 5903

	<p style="text-align: center;">POLICY NO. 237 ELECTRONIC DEVICES</p> <p>district may report such conduct to state and/or federal law enforcement agencies</p> <ol style="list-style-type: none">11. The District infrastructure is first and foremost provided and maintained for primary benefit of and access by District-owned technology equipment. The District reserves the right to control, monitor, log and restrict in size or content all network use, e-mail, chat conversations and space available on District workstations, laptops, or servers.12. Network bandwidth and access is finite and where a decision must be made between student use of technology and reliable use of District computers, District computing equipment will be given first priority.13. Students shall not use electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy.14. Many electronic devices contain camera or motion picture recording technology – electronic devices are not to be used to capture pictures or motion recording of other students, teachers, administrators or other individuals without that person’s permission. The distribution of any unauthorized media may result in discipline, including but not limited to, suspension, criminal charges, and expulsion.15. The use of student-owned electronic devices is forbidden during assemblies and detention.16. During fire or other emergency drills or during actual emergencies students should not make phone calls unless absolutely necessary. If a student needs to reach someone, text or email messages are permitted.17. If a person in parental relation needs to contact their student, they must do so by contacting the building secretary.	
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**POLICY NO. 237
ELECTRONIC DEVICES**

Exceptions

In addition to the types of use expressly permitted by this policy, the building administrator may grant approval for possession and use of an electronic device by a student for the following reasons:

1. Health, safety or emergency reasons.
2. An Individualized Education Program (IEP) or Section 504 Service Agreement.
3. Other reasons determined appropriate by the building administrator.

The building administrator may also grant approval for possession and use of a telephone paging device/beeper by a student for the following reasons:

1. Student is a member of a volunteer fire company, ambulance or rescue squad.
2. Student has a need due to the medical condition of an immediate family member.
3. Other reasons determined appropriate by the building administrator.

[Previously Revised: September 20, 2022](#)

References:

School Code – 24 P.S. Sec. 510

Title 18 Crimes and Offenses – 18 Pa. C.S.A. Sec. 5903.

Board Policy – 103.1, 113, 218, 226, 233, 256

Pol. 103.1, 113

Policy Guide

Policy No. 918Section COMMUNITYTitle BOOSTER/PARENT
ORGANIZATIONSAdopted MARCH 18, 2010

Last Revised _____

POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS		
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes the existence and appreciates the efforts of the various community based boosters and parent organizations at work in the school community clubs and their contributions to the District. The Board further recognizes affirms that the purpose of such groups clubs should be is to assist and support, but not to direct or supplant, the existing student activities or athletic programs. It is absolutely necessary that all School-d District-sponsored activities remain at the district school level and under the control, direction and supervision of the Board and district administration teachers, sponsors and coaches.</p>	
Section 2	<p><u>Authority</u></p> <p>Being the elected and responsible body for directing all educational and extracurricular programs and activities, the Board of School Directors sets forth the following policy guidelines to maintain its legal and ethical responsibilities in relation to boosters/parent organizations ("Organization(s)").</p> <p>Any person(s) wishing to form a booster club must submit to the Superintendent a letter seeking recognition by the School District. Only those booster clubs which apply for recognition as stated will be considered for recognition. Upon recommendation of the Superintendent, the Board will vote on whether to recognize the booster club.</p>	

	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p> <p>In recognizing a booster club, the District does not in any way assert responsibility for, or accept liability for any action or failure to act of the booster club. Rather, recognition by the Board grants the booster organization permission to operate in the name of a Keystone Oaks Booster Club and not in the name of the Keystone Oaks School District.</p> <p>The District's involvement with a booster club, when the club acts in its own name as a booster organization and not in the name of the Keystone Oaks School District is limited to:</p> <ol style="list-style-type: none">1. ensuring that the booster club's actions are not inconsistent with all rules associated with school-sponsored trips, competitions, social events and public performances, as set forth in applicable Board policy, and all provisions of this policy;2. ensuring that the booster club does not undertake any action in the name of the Keystone Oaks School District, but rather acts at all times in the name of the booster organization;3. approving the establishment of a booster club;4. rescinding approval of an established booster club which, either as a club or through an individual member(s), acts in a manner injurious to the best interests of the District or its students, and/or fails to act in a manner consistent with this policy and/or the best interests of the District or its students, as determined solely and exclusively by the Board of School Directors;5. conditioning approval, and/or continued functioning of a previously existing booster organization, upon the organization's demonstrated understanding that (1) students are not eligible for membership in any booster club, (2) it will comply with the fundraising and spending regulations and procedures set forth below, and (3) the District, and not the booster organization, is responsible for:<ol style="list-style-type: none">a. supervising activities and athletics;	
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	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p> <p>b. posting, recruitment, interviewing, selecting, evaluating, monitoring and/or removing activities and athletic personnel; _____</p> <p>c. selecting, purchasing, maintaining and storing equipment;</p> <p>d. ensuring that activities and athletics adhere to District, league and state rules and regulations; _____</p> <p>e. hiring and supervising of officials; _____</p> <p>f. transporting participants (but not necessarily spectators) to and from events and functions at District facilities and/or at outside facilities; _____</p> <p>g. scheduling of activities and competitions; _____</p> <p>h. maintaining and administering the School District's Athletic Department and Activities fund monies; _____</p> <p>i. making all decisions concerning operations, maintenance and administration of school activities and athletics. _____</p> <p>6. ensuring that booster clubs or an individual member(s) must follow the chain of command indicated below: _____</p> <p>a. Step 1 Coach/Activity Sponsor _____</p> <p>b. Step 2 Athletic/Activities Director _____</p> <p>c. Step 3 Building Principal _____</p> <p>d. Step 4 Superintendent or his designee _____</p> <p>e. Step 5 Board of School Directors</p>	
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	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p>	
Section 3	<p><u>Guidelines</u></p> <p><u>Recognition</u></p> <p>Organizations are formed and operated independently of any Keystone Oaks School District extra-curricular, co-curricular activities, or athletic teams. Organizations must apply for and secure recognition by the District before identifying or representing themselves as approved or endorsed affiliates, by submitting the information and materials recited below and receiving Board approval. Failure to maintain status, provide any required information outlined in this policy, or comply with any of the restrictions on affiliate group activities may cause the Board to revoke the District’s recognition of said group as an affiliated group. Submissions under this policy for Organizations associated with athletic teams shall be submitted to the Superintendent or their designee. All other Organizations shall submit required materials to the principal of the building through which the activity is organized or their designee. The building principals and the Athletic and Activities Program Facilitator will collaborate with the Superintendent or their designee.</p> <p><u>Organization</u></p> <p>To facilitate proper organization and recordkeeping between the Organizations and the District, the Board requires the following:</p> <ol style="list-style-type: none">1. Each Organization shall submit a copy of the Organization’s appropriately adopted constitution and by-laws. By-laws shall include no less than two documented authorizations for the disbursement of funds equaling \$250.00 or more and the bonding of the Organization’s treasurer. The use of debit cards or other electronic means of payment are prohibited. After initial submission, an Organization’s constitution and by-laws need only be updated when a change is made.2. Each Organization shall submit a list of current officers, including their phone numbers, addresses and email addresses, by July 31 of each school year. The listing of officers shall include, at a minimum, a president, vice-president, secretary and treasurer. When any changes in	

	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p> <p>officers occur, an updated list shall be submitted to the appropriate administrator, in a timely manner.</p> <ol style="list-style-type: none">3. Each Organization shall name a FDIC insured depository bank or FSLIC insured savings and loan association into which all proceeds and receipts shall be deposited. Any and all accounts shall be operated under the name of the specific Organization and its associated tax I.D./EIN number. There shall be no Organization accounts opened or operated under a specific individual's name/social security number.4. A copy of an annual accounting of the Organization's revenues and expenditures or evidence that such accounting is in process shall be submitted to the District's Athletic & Activities Program Facilitator, building principal or other appropriate administrator no later than September 30 of each year for the prior year's activities. Complete financial statements should be presented, when available. The annual accounting of actual expenditures and revenues may be performed by an independent auditor or by a committee of organization members other than the designated/elected officers for that school year.5. Appropriate documentation shall be filed on an annual basis establishing the Organization as a non-profit organization under section 501(c)(3) or affiliating the Organization with a state or national organization, which shall confer upon the Organization 501(c)(3) status. Organizations must abide by all Internal Revenue Guidelines (IRS).6. Organizations shall not be permitted to use the District's tax-exempt number for purchases.7. Person in parental relation participation shall not be required as a prerequisite for a student's participation in and/or receipt of the full opportunity and benefit of the team, club or activity for which the student has elected to participate.8. Potential Expenses	
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	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p> <p>a. Fully funded athletic or club activities may include additional costs (e.g., activity fees, individualized and non-reusable clothing or equipment) for students to participate in accordance with Policy 122: Extracurricular Activities and Policy 123: Interscholastic Activities and Policy 110: Instructional Supplies. No other fees shall be assessed.</p> <p>b. Partially funded athletic or club activities may include additional costs or volunteer obligations for students to participate. Itemized, required expenses and volunteer obligations shall be shared with participants at the time of registration (e.g., facility rental, uniforms, transportation, officials, etc.). No other required fees shall be assessed.</p> <p><u>Insurances</u></p> <p>The District, through its insurance broker, offers to each Organization using district facilities or sponsoring activities involving district students, a blanket general liability policy. The policy will cover each Organization for one (1) year (July 1 through June 30). Specific terms of coverage and exclusions from coverage are recited in the various policies themselves, which are available for inspection. Groups are free to secure such additional coverage as they deem appropriate.</p> <p>Approved activities are those approved by the District either through a building use permit (see Policy 707: Use of School Facilities) or a Board approved trip where team or club arrangements are fees are paid for by the booster club. Any activity off campus that does not require approval by the Board is not an activity covered by this general liability policy.</p> <p><u>Exclusion From Liability</u></p> <p>Unless specifically covered under the Insurances section above, Organizations are independent entities, separate and apart from the Keystone Oaks School District, and the Board does not assume any financial responsibility for an Organization and</p>	
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	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p>	
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excludes itself from any liability, financial or otherwise, an Organization may incur.

Use of Facilities

Organizations requesting use of facilities and/or services shall comply with the District's policy on facility usage (See Policy #707: Use of School Facilities). No activity shall be permitted without such approval.

Use of District Logo

Organizations desiring to use the District's logo(s) for promotional materials, clothing, sponsorships or any other purpose must comply with the District's "Name, Logo and Mascot Image Usage Guidelines."

Concessions

Organizations involved in concessions at school events shall follow district guidelines for use of such facilities and must complete a Concession Stand Article of Agreement with the District on an annual basis prior to operating any concession stands on district property.

Fundraising

All monies collected through fundraising shall be placed into a general fund to be used for the benefit of a team or club and its participants as a whole. Consistent with IRS regulations, the extent of student or member participation in fundraising activities of Organizations shall have no implications on the opportunities for students to participate in the activity or sport or on the receipt of awards or benefits distributed by the Organization.

In accordance with IRS Guidelines, cooperative fundraising is prohibited. Cooperative fundraising is defined as when a group's members join together (cooperatively) to raise money and then credit the funds raised (or the time spent volunteering) to the individuals who participated in raising the money. When records are kept showing how much each parent/student contributed to the fundraising effort these records are called Individual Fundraising Accounts ("IFA") and are prohibited.

	<p style="text-align: center;">POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p> <p>Fundraising activities shall be requested in writing to the building principal or the Athletic and Activities Program Facilitator on a district approved form no later than forty-five (45) days prior to the event, which must be reviewed and approved at the building/athletic office level before any such fundraising may occur. Any fundraising activities that are to occur on school district property that would require a Small Games of Chance License obtained through the Allegheny County Department of Revenue (e.g. raffles, 50/50, games of chance, lotteries) must comply with Policy 707: Use of School Facilities. Small Games of Chance Licenses must be provided upon request.</p> <p>No student instructional time shall be allowed for fundraising activities for any Organization. Student solicitation within the community for any Organization shall be minimal so as not to place an undue burden on the student and/or disrupt local businesses, individual residences and other stakeholders within the community. Any student fundraising shall comply with Policy 229: Student Fundraising.</p> <p>Members of the Organizations shall be given the option to participate, donate money or not participate in fundraising efforts. Mandatory fundraisers are not permitted. The confidentiality of members' participation in fundraising activities or the lack thereof shall be maintained to the greatest extent possible.</p> <p>Any exception to the above guidelines must be approved by the Superintendent or their designee.</p> <p>Each booster organization should have clear communications with its members as to the purpose of the organization and the desired voluntary commitment of the members.</p> <p>The District will not be involved in fundraising activities of the booster club, except to require compliance with the following as a condition of the District's initial and continued recognition of the booster club:</p>	
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POLICY NO. 918
BOOSTER/PARENT ORGANIZATIONS

- ~~1. Parents/guardians must be given the option to participate in the fundraiser, to pay in whole or in part (make up the difference) in lieu of, or in addition to, fundraising, or decline to participate in the fundraiser. Mandatory fundraisers are not permitted.~~
- ~~2. The Administration retains the right to prohibit the sale of any inappropriate or unsafe items, including any items that may require excessive clean up procedures at athletic competitions or school events.~~
- ~~3. A booster club may charge a fee in lieu of fundraising. This is not to be considered in any way a required participation fee. Rather, the fee is to be assessed on a per student basis to cover activity or trip costs, including travel and/or lodging.~~
- ~~4. The failure of a student or parent/guardian to participate in fundraisers, or to pay a fee in lieu of fundraisers, shall have no effect on the treatment of the student by the booster club in regard to receipt of awards or other benefits distributed by the booster club. However, students who fail to raise necessary funds for, or otherwise pay for, a trip or event requiring a fee, shall not be able to participate in that particular trip or event.~~
- ~~5. The booster club must send a letter home to parents/guardians at the start of every activity/athletic season, whichever comes first, informing parents/guardians of the following:
 - ~~a. The meeting dates, times and locations of all booster club meetings known at the time that the letter is sent. Thereafter, the booster club must continue to communicate with parents/guardians on a regular basis as to meeting dates, times and locations.~~
 - ~~b. Parents/guardians must be advised in said letter that they have the option of: participating in fundraisers, or paying the cost of any activity/event for which fundraiser is held in lieu of doing the fundraising, or making up the~~~~

**POLICY NO. 918
BOOSTER/PARENT ORGANIZATIONS**

~~difference between the cost of the activity and the funds not raised through fundraising; or any per student fee that is to be charged in lieu of fundraising and the amount of that fee.~~

~~e. Although booster club fundraisers do not require District approval, booster clubs are encouraged to report to the building principal, within a reasonable time after commencing the fundraiser, the type of fundraiser being held, the duration and the purpose.~~

Expenditures for Equipment, Supplies, Etc. ~~Purchases by Booster Club~~

Organizations are not permitted to donate funds, equipment, materials or supplies equal to or greater than \$1,000 without approval of the District in accordance with Policy 702: Gifts, Grants and Donations. This prohibition applies specifically to any donations of uniform clothing, installation of equipment or improvements to real estate.

Any purchased/donated supplies or equipment by any Organization to the District becomes the property of the District in accordance with Policy 702: Gifts, Grants and Donations. Any expenditure of funds by an Organization which would create a future obligation to the District, a possible liability, or a maintenance plan to the District must be pre-approved by the Board.

Booster groups shall not be permitted to use the District tax-exempt number for purchases, nor shall ~~Organizations~~~~booster clubs~~ be permitted to use District funds for any such purchases.

Improvements to the District Buildings and Grounds

Any proposed modifications~~Proposals for~~ or improvements to the District's buildings and grounds by an ~~Organization to be made by a booster organization~~ must be submitted to the building principal, the Assistant to the Superintendent for Operations~~Director of Finance and Human Resources~~ and ~~the District the~~ Superintendent or their designee~~and be approved~~

POLICY NO. 918
BOOSTER/PARENT ORGANIZATIONS

~~by the Board of School Directors.~~ Board approval may be required based upon the nature and scope of the proposed modification or improvement. The Board reserves unto itself the right to attach such conditions to its approval of such proposals as may be necessary to ensure compliance with applicable law and to protect and maintain the District's properties and its resources.

No work shall commence without written approval of the Superintendent or their designee.

Organizations conducting preliminary evaluations or studies in connection with substantial programs or projects are cautioned that no interim cooperation or participation in exploratory discussions obligates the District to proceed until a formal proposal is presented to and approved by the Board, and the District has no financial obligations except such as are formally acknowledged and approved by the Board.

~~Banners and Signs~~

~~All booster club banners and signs must be pre-approved by the Superintendent or his designee before they are ordered and displayed on school grounds.~~

~~Recognition Functions (Banquets)~~

Organizations planning a recognition event shall request permission to conduct and clear the date for the event with -the building principal and/or the Athletic and Activities Facilitator.

~~Each booster club may sponsor banquets or other recognition events to which student participants and their families may be invited.~~

~~Recognition events/banquets must receive prior approval of the building principal.~~

~~A booster club planning a recognition event for District students shall provide a description of the event, including date, time, place and overview of activities to the building principal. The building principal may advise the booster group if any other~~

**POLICY NO. 918
BOOSTER/PARENT ORGANIZATIONS**

~~booster club has scheduled a banquet/recognition event for that date.~~

~~However, it shall be the responsibility of the respective booster organizations and not the building principal or any other District personnel to rectify any conflicts among booster organizations for available dates, times and places associated with such events.~~

When banquet facilities are used off of school grounds, the following guidelines will apply:

- ~~1. The facility will be recognized as a school zone.~~
- ~~2.~~1. The event ~~banquet~~ will be recognized as a school function. All school rules will apply and be enforced.
- ~~3. All school rules will apply and be enforced.~~
- ~~4.~~2. No alcoholic beverages or tobacco products will be permitted at the event ~~in the banquet area~~. This prohibition includes all those in attendance.
- ~~5.~~3. An announcement must be made at the beginning of each event ~~banquet~~ summarizing the foregoing.

District Vending Agreement

~~Any items sold on District property or at any school-sponsored event must be in compliance with any and all District contracts with outside vendors. However, any pre-existing contracts between any booster club and any individual or company for exclusive distribution of vended goods shall remain in full force and effect. The booster club must secure permission from the Director of Fiscal Services to bring on to, consume, and/or sell on District property any refreshments, in accordance with the District's Facilities Use Policy, No. 707.~~

Programs

~~Prior to publication of any program for any student event, the draft program in its entirety must be approved by the Superintendent or his/her designee. Advertisements for alcoholic beverages, tobacco products and any other material considered inappropriate by the Superintendent or his/her designee~~

	<p>POLICY NO. 918 BOOSTER/PARENT ORGANIZATIONS</p>	
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~~shall not be permitted to be published in the program.~~

Compliance

Should any situation emerge between an Organization and the administration regarding the management of any school-related activity, the Superintendent or their designee shall resolve the matter within these established guidelines and/or Board policy. The decision of the Superintendent shall be final in resolving such matters between the Organizations and the administration. No Organization shall engage in any activity outside these guidelines.

Date: 12/01/22

Time: 10:14:36

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 1

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00068276	11/02/22	13081 AGParts Worldwide, Inc. AGIRepair, Inc.	\$378.00	1122022	Comp	R
00068277	11/02/22	6600 APPLE INC	\$897.00	1122022	Comp	R
00068278	11/02/22	13662 AQUA FILTER FRESH, INC.	\$184.80	1122022	Comp	R
00068279	11/02/22	1341 AIU Allegheny Intermediate Unit	\$180,560.69	1122022	Comp	R
00068280	11/02/22	48 B & R POOLS & SWIM SHOP	\$403.75	1122022	Comp	R
00068281	11/02/22	9203 THE BRADLEY CENTER	\$5,214.78	1122022	Comp	R
00068282	11/02/22	208 DORMONT BOROUGH Borough of Dormont	\$7,575.47	1122022	Comp	R
00068283	11/02/22	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$6,202.35	1122022	Comp	R
00068284	11/02/22	11714 EDUCATION CTR AT THE WATSON INSTITUTE	\$69,729.45	1122022	Comp	R
00068285	11/02/22	4513 FASTSIGNS	\$1,046.20	1122022	Comp	R
00068286	11/02/22	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$159.88	1122022	Comp	R
00068287	11/02/22	14342 STEVE GABLE	\$187.69	1122022	Comp	V
00068288	11/02/22	8724 GOODWILL of SOUTHWESTERN PA	\$2,257.39	1122022	Comp	R
00068289	11/02/22	8620 HOME DEPOT CREDIT SERVICES	\$1,348.67	1122022	Comp	R
00068290	11/02/22	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$409,434.15	1122022	Comp	R
00068291	11/02/22	10246 CRAIG LAWHEAD	\$9.25	1122022	Comp	R
00068292	11/02/22	14379 MAXIM HEALTHCARE SERVICES	\$4,960.20	1122022	Comp	R
00068293	11/02/22	7136 NORTHWEST TRI-COUNTY IU	\$903.49	1122022	Comp	R
00068294	11/02/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$924.66	1122022	Comp	R
00068295	11/02/22	11199 PENN POWER SYSTEMS	\$405.00	1122022	Comp	R
00068296	11/02/22	3630 PITNEY BOWES Pitney Bowes Global Financial SVC	\$730.50	1122022	Comp	R
00068297	11/02/22	11146 ROSETTA STONE LTD	\$8,000.00	1122022	Comp	R
00068298	11/02/22	14740 School Mate	\$106.25	1122022	Comp	R
00068299	11/02/22	14713 United Art & Education	\$334.60	1122022	Comp	R
00068300	11/02/22	7492 WATSON INSTITUTE	\$27,680.64	1122022	Comp	R
00068301	11/02/22	4703 WESLEY FAMILY SERVICES	\$50,400.00	1122022	Comp	R
00068302	11/02/22	9693 WORLD BOOK INC	\$3,310.80	1122022	Comp	R
00068303	11/02/22	12929 Young Scholars of Western PA Charter Sch	\$12,321.68	1122022	Comp	O
00068304	11/02/22	14750 Zachary Smith - KO Music Teacher Zachary Smith	\$56.38	1122022	Comp	R
00068305	11/02/22	12909 KELLY SERVICES INC KELLY SERVICES INC	\$7,543.26	1122022	Comp	R
00068306	11/02/22	14209 MARCIA BRENNER ASSOCIATES	\$2,340.00	1122022	Comp	R
00068307	11/02/22	12928 Kenneth Monz	\$193.25	1122022	Comp	R
00068308	11/02/22	9985 KEVIN PRINCE	\$66.51	1122022	Comp	R
00068309	11/03/22	14701 JELD Education Materials LLC	\$117.70	11322	Comp	R
00068310	11/04/22	6600 APPLE INC	\$598.00	11422	Comp	R
00068311	11/04/22	70 Blick Art Materials Blick Art Materials	\$22.86	11422	Comp	R
00068312	11/04/22	7635 FLINN SCIENTIFIC INC Flinn Scientific	\$62.94	11422	Comp	R
00068313	11/04/22	250 FOLLETT Follett Content Solutions LLC	\$422.18	11422	Comp	R
00068314	11/04/22	377 KURTZ BROTHERS	\$27.95	11422	Comp	R
00068315	11/04/22	12709 W.B. MASON CO INC	\$2,249.50	11422	Comp	O

Date: 12/01/22

Time: 10:14:36

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 2

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00068316	11/04/22	461 NASCO ARTS&CRAFTS-Nasco Education LLC Nasco	\$12.74	11422	Comp	R
00068317	11/04/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$0.60	11422	Comp	R
00068318	11/04/22	6828 PMEA PMEA	\$70.00	11422	Comp	O
00068319	11/04/22	13536 RESONANCE VIOLINS, INC.	\$123.80	11422	Comp	R
00068320	11/04/22	9979 STANTON'S SHEET MUSIC	\$1,457.87	11422	Comp	R
00068321	11/04/22	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$549.95	11422	Comp	R
00068322	11/04/22	707 TEACHER'S DISCOVERY	\$100.00	11422	Comp	R
00068323	11/04/22	13109 Vex Robotics Inc	\$694.89	11422	Comp	R
00068324	11/04/22	777 WARD'S NATURAL SCIENCE	\$81.21	11422	Comp	R
00068325	11/09/22	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$48.00	1192022	Comp	R
00068326	11/09/22	13081 AGParts Worldwide, Inc. AGPartsWorldwide, Inc.	\$2,236.10	1192022	Comp	R
00068327	11/09/22	14742 JESSICA ANDERSON	\$15.00	1192022	Comp	O
00068328	11/09/22	1341 AIU Allegheny Intermediate Unit	\$159.30	1192022	Comp	R
00068329	11/09/22	48 B & R POOLS & SWIM SHOP	\$275.00	1192022	Comp	R
00068330	11/09/22	299 BOROUGH OF GREEN TREE	\$47,860.18	1192022	Comp	R
00068331	11/09/22	11207 ELIZABETH BRANDY	\$61.13	1192022	Comp	R
00068332	11/09/22	11173 EMILY BRILL	\$21.00	1192022	Comp	R
00068333	11/09/22	118 CASTLE SHANNON BOROUGH Borough of Castle Shannon	\$1,095.01	1192022	Comp	R
00068334	11/09/22	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,159.95	1192022	Comp	R
00068335	11/09/22	123 CENTURY SPORTS INC	\$21,871.52	1192022	Comp	R
00068336	11/09/22	9715 CITY THEATRE CITY THEATRE COMPANY	\$392.00	1192022	Comp	R
00068337	11/09/22	13104 Commonwealth Charter Academy	\$3,845.55	1192022	Comp	R
00068338	11/09/22	14756 COUNTRY MEATS	\$472.00	1192022	Comp	R
00068339	11/09/22	13484 JESSICA DOBSON	\$720.00	1192022	Comp	R
00068340	11/09/22	7621 DORMONT POLICE DEPARTMENT	\$6,964.56	1192022	Comp	R
00068341	11/09/22	14757 Eastern Computer Exchange, Inc.	\$18,790.00	1192022	Comp	R
00068342	11/09/22	232 J C EHRlich COMPANY INC	\$558.62	1192022	Comp	R
00068343	11/09/22	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$22,689.00	1192022	Comp	R
00068344	11/09/22	14045 FBLA FBLA-PBL	\$12.00	1192022	Comp	R
00068345	11/09/22	14753 JOSEPH & PENELOPE CARGIOLI Joesph & Penelope Cargioli	\$700.00	1192022	Comp	R
00068346	11/09/22	14343 JESSICA NASER	\$15.00	1192022	Comp	R
00068347	11/09/22	12353 CAROL PERSIN	\$49.50	1192022	Comp	R
00068348	11/09/22	10084 LISA FORLINI	\$77.00	1192022	Comp	R
00068349	11/09/22	12909 KELLY SERVICES INC KELLY SERVICES INC	\$7,632.65	1192022	Comp	R
00068350	11/09/22	9130 JOSHUA KIRCHNER	\$149.90	1192022	Comp	R
00068351	11/09/22	12894 Lincoln Park Performing Arts Charter Sch	\$8,476.14	1192022	Comp	R
00068352	11/09/22	420 MATTHEWS BUS CO	\$220,558.16	1192022	Comp	R
00068353	11/09/22	7826 SCOTT MIZIKAR	\$64.18	1192022	Comp	R
00068354	11/09/22	13916 MYERS, PATSY & ASSOCIATES, LLC MYERS, PATSY & ASSOCIATES	\$1,108.16	1192022	Comp	R

Date: 12/01/22

Time: 10:14:36

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 3

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00068355	11/09/22	8386 Mount Lebanon, PA Mount Lebanon, PA	\$5,237.91	1192022	Comp	R
00068356	11/09/22	10228 PEARSON NCS PEARSON, INC.	\$1,176.00	1192022	Comp	R
00068357	11/09/22	10754 PEARSON NCS PEARSON, INC.	\$2,954.91	1192022	Comp	R
00068358	11/09/22	13945 North Hills School District	\$1,552.60	1192022	Comp	O
00068359	11/09/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$50.94	1192022	Comp	R
00068360	11/09/22	11199 PENN POWER SYSTEMS PENN POWER GROUP	\$2,175.08	1192022	Comp	R
00068361	11/09/22	7810 PITTSBURGH WATER COOLER	\$185.46	1192022	Comp	R
00068362	11/09/22	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$13,745.49	1192022	Comp	R
00068363	11/09/22	13177 Provident Charter School Provident Charter School	\$6,480.23	1192022	Comp	R
00068364	11/09/22	6983 REALLY GOOD STUFF INC.	\$439.29	1192022	Comp	R
00068365	11/09/22	12381 SCHOOL DISTRICT OF PITTSBURGH	\$39,600.00	1192022	Comp	O
00068366	11/09/22	636 SCOTT ELECTRIC Scott Electric	\$866.34	1192022	Comp	R
00068367	11/09/22	14755 LIU XI	\$2,409.10	1192022	Comp	O
00068368	11/09/22	14754 SHEN XI	\$2,991.30	1192022	Comp	R
00068369	11/09/22	8773 STEEL CITY MOWER & PLOW	\$1,307.65	1192022	Comp	O
00068370	11/09/22	14267 T.A. Robinson Asphalt Paving, Inc.	\$12,495.00	1192022	Comp	R
00068371	11/09/22	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$5,926.00	1192022	Comp	R
00068372	11/11/22	4766 CCL TECHNOLOGIES	\$9,500.00	111122	Comp	R
00068373	11/11/22	10084 LISA FORLINI	\$769.50	111122	Comp	R
00068374	11/11/22	4638 NICOLE VARRENTI-REDLINGER Nicole Varrenti	\$30.00	111122	Comp	R
00068375	11/11/22	574 PA AMERICAN WATER COMPANY	\$1,706.24	111122	Comp	R
00068376	11/11/22	6618 SHOP 'N SAVE	\$921.28	111122	Comp	R
00068377	11/11/22	13250 ST. CLAIR MEDICAL SERVICES St Clair Medical Group OC	\$95.00	111122	Comp	R
00068378	11/11/22	9553 W.E.L. INSTRUMENT CO LLC	\$837.00	111122	Comp	R
00068379	11/11/22	574 PA AMERICAN WATER COMPANY	\$526.19	11112022	Comp	R
00068380	11/22/22	574 PA AMERICAN WATER COMPANY	\$952.33	11222022	Comp	R
00068381	11/22/22	574 PA AMERICAN WATER COMPANY	\$1,115.79	10112222	Comp	R
00068382	11/22/22	574 PA AMERICAN WATER COMPANY	\$2,253.80	11222022	Comp	R
00068383	11/22/22	13044 21st Century Cyber Charter School	\$2,421.76	11222022	Comp	O
00068384	11/22/22	12900 Agora Cyber Charter School	\$1,210.87	11222022	Comp	O
00068385	11/22/22	13438 Aramark Uniform & Career Apparel Group,, ARAMARK UNIFORM SERVICES	\$1,369.94	11222022	Comp	R
00068386	11/22/22	9884 AT&T MOBILITY	\$1,043.48	11222022	Comp	R
00068387	11/22/22	13179 Ace fix-it Hardware of Greentree Ace fix-it Hardware	\$296.38	11222022	Comp	R
00068388	11/22/22	299 BOROUGH OF GREEN TREE	\$1,329.75	11222022	Comp	O
00068389	11/22/22	11761 BOROUGH OF GREENTREE	\$1,205.45	11222022	Comp	R
00068390	11/22/22	11207 ELIZABETH BRANDY	\$21.85	11222022	Comp	O
00068391	11/22/22	13395 Busy Beaver Building Centers, Inc.	\$311.62	11222022	Comp	R
00068392	11/22/22	571 COLUMBIA GAS OF PA	\$2,499.39	11222022	Comp	O
00068393	11/22/22	14756 COUNTRY MEATS	\$472.00	11222022	Comp	O

Date: 12/01/22

Time: 10:14:36

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 4

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00068394	11/22/22	12656 CUSTOM TURF INC CUSTOM TURF, INC. PA024983	\$230.00	11222022	Comp	R
00068395	11/22/22	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$2,978.57	11222022	Comp	R
00068396	11/22/22	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	11222022	Comp	R
00068397	11/22/22	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$44,550.20	11222022	Comp	O
00068398	11/22/22	7627 FISHER SCIENTIFIC	\$556.19	11222022	Comp	R
00068399	11/22/22	251 FOREST COUNTY WOOD PRODUCTS	\$1,809.96	11222022	Comp	O
00068400	11/22/22	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$99.15	11222022	Comp	R
00068401	11/22/22	4710 GEORGE M KEY ARCO INC	\$1,008.38	11222022	Comp	O
00068402	11/22/22	14762 GINA HUSS	\$91.52	11222022	Comp	R
00068403	11/22/22	5064 CAROLYN MANKO	\$131.63	11222022	Comp	R
00068404	11/22/22	14759 ERIN REBISH	\$26.22	11222022	Comp	R
00068405	11/22/22	13950 KFour Inc (Advanced Fitness Designs LLC) Biometrics Nutrition & Fitness	\$175.00	11222022	Comp	O
00068406	11/22/22	14760 KELLY CONNOLLY	\$28.69	11222022	Comp	O
00068407	11/22/22	12944 The Environmental Charter School @Frick Environmental Charter School	\$2,421.75	11222022	Comp	R
00068408	11/22/22	11282 JENNIFER HARKE	\$1,897.93	11222022	Comp	O
00068409	11/22/22	10593 Hope Harris Hope Harris	\$104.78	11222022	Comp	O
00068410	11/22/22	12909 KELLY SERVICES INC KELLY SERVICES INC	\$11,790.36	11222022	Comp	R
00068411	11/22/22	9567 WILLIAM V MACGILL & CO	\$470.96	11222022	Comp	R
00068412	11/22/22	11774 MAIELLO BRUNGO & MAIELLO LLP	\$1,975.00	11222022	Comp	R
00068413	11/22/22	14752 McGann & Chester	\$138.83	11222022	Comp	R
00068414	11/22/22	4919 MR JOHN	\$141.00	11222022	Comp	R
00068415	11/22/22	14758 Manchester Adademic CS Manchester Academic Charter School	\$6,054.38	11222022	Comp	O
00068416	11/22/22	11492 NODE ZERO LLC	\$270.00	11222022	Comp	O
00068417	11/22/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$216.32	11222022	Comp	R
00068418	11/22/22	13096 PA Distance Learning Charter	\$1,210.88	11222022	Comp	O
00068419	11/22/22	10994 MATTHEW PARADISE	\$31.50	11222022	Comp	O
00068420	11/22/22	12631 PEOPLES NATURAL GAS	\$3,969.76	11222022	Comp	R
00068421	11/22/22	9475 NADINE PISANI	\$101.64	11222022	Comp	R
00068422	11/22/22	4799 PITSCO EDUCATION, LLC	\$1,987.50	11222022	Comp	R
00068423	11/22/22	14761 MELISSA PALMIERI	\$9.50	11222022	Comp	O
00068424	11/22/22	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$3,845.55	11222022	Comp	O
00068425	11/22/22	12930 Propel Charter School - Montour Propel CS - Andrew Street	\$2,421.75	11222022	Comp	O
00068426	11/22/22	12930 Propel Charter School - Montour Propel CS - Montour ES	\$5,056.44	11222022	Comp	O
00068427	11/22/22	599 ROLLIER HARDWARE INC	\$51.50	11222022	Comp	R
00068428	11/22/22	13232 REACH CYBER CHARTER SCHOOL Reach Cyber Charter School	\$21,649.52	11222022	Comp	O
00068429	11/22/22	13891 ROBOTICS EDUCATION & COMPETITION FOUNDN Robotics Education&Competition	\$533.78	11222022	Comp	R
00068430	11/22/22	14049 SCHOLASTIC INC. MAGAZINES SCHOLASTIC INC	\$428.29	11222022	Comp	R

Date: 12/01/22

Time: 10:14:37

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 5

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00068431	11/22/22	647 SHERWIN-WILLIAMS	\$166.32	11222022	Comp	R
00068432	11/22/22	7207 VWR INTERNATIONAL CO Sargent Welch	\$368.65	11222022	Comp	R
00068433	11/22/22	636 SCOTT ELECTRIC Scott Electric	\$495.65	11222022	Comp	R
00068434	11/22/22	14763 SHARISSA SHATTEN	\$300.00	11222022	Comp	R
00068435	11/22/22	14711 Wilson Group The Wilson Group	\$2,526.19	11222022	Comp	R
00068436	11/22/22	14399 URBAN PATHWAYS 6-12 CHARTER SCHOOL	\$6,054.38	11222022	Comp	O
00068437	11/29/22	644 ALCOSE CREDIT UNION	\$2,062.42	2	Comp	O
00068438	11/29/22	11197 AMERICAN DREAM FUND	\$50.00	2	Comp	O
00068439	11/29/22	575 KEYSTONE OAKS EDUCATION ASSN	\$15,360.40	2	Comp	O
00068440	11/29/22	587 KEYSTONE OAKS ESPA-LOCAL	\$575.21	2	Comp	O
00068441	11/29/22	922 SEIU LOCAL32BJ	\$1,245.00	2	Comp	O
00068442	11/29/22	1163 GOPHER SPORT Gopher Sport	\$325.38	112922	Comp	O

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 1,464,322.49

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	183,278.40	37	Computer Check	1,464,322.49	167
Reconciled	1,280,856.40	129	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	187.69	1			
	1,464,322.49	167		1,464,322.49	167

Date: 12/01/22

Time: 10:14:37

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 6

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
29-0101-001-000-00-000-000 CASH - FNB ATHLETICS						
00003401	11/02/22	10171 WPIAL WPIAL Wrestling Coaches Association	\$75.00	1122022	Comp	R
00003402	11/09/22	11894 NOVA SPORTS	\$1,665.85	1192022	Comp	R
00003403	11/22/22	12430 CARRICK HIGH SCHOOL Carrick High School	\$350.00	11222022	Comp	O
00003404	11/22/22	425 MRTSA	\$8,400.00	11222022	Comp	R
00003405	11/22/22	11894 NOVA SPORTS	\$814.40	11222022	Comp	R
00003406	11/22/22	14703 S.F. Wrestling Booster Club	\$275.00	11222022	Comp	O

Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS

Balance Sheet 11,580.25**Expenditure** 0.00**Revenue** 0.00

	Total	Count		Total	Count
Outstanding	625.00	2	Computer Check	11,580.25	6
Reconciled	10,955.25	4	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	11,580.25	6		11,580.25	6

Date: 12/01/22

Time: 10:14:37

Check Dates 11/01/22 - 11/30/22

Keystone Oaks School District
November 2022 Combined Check Register 2022-2023

Page: 7

BAR016c

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009690	11/02/22	123 CENTURY SPORTS INC	\$205.85	1122022	Comp	R
00009691	11/02/22	13911 HERSHEY CREAMERY CO.	\$1,720.41	1122022	Comp	R
00009692	11/02/22	11725 US FOODS INC	\$27,456.03	1122022	Comp	R
00009693	11/11/22	4710 GEORGE M KEY ARCO INC	\$160.45	111122	Comp	R
00009694	11/11/22	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$8,809.71	111122	Comp	R
00009695	11/22/22	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$1,821.69	11222022	Comp	R
00009696	11/22/22	14384 Gold Star Foods	\$393.00	11222022	Comp	R
00009697	11/22/22	13911 HERSHEY CREAMERY CO.	\$843.72	11222022	Comp	R
00009698	11/22/22	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$4,670.43	11222022	Comp	R
00009699	11/22/22	10615 UNITED REFRIGERATION INC	\$515.25	11222022	Comp	R
00009700	11/22/22	11725 US FOODS INC	\$13,913.58	11222022	Comp	R

Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria

Balance Sheet 60,510.12

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	0.00	0	Computer Check	60,510.12	11
Reconciled	60,510.12	11	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	60,510.12	11		60,510.12	11